

Procurement Strategy Workbook - Printable Decision View

Turn enterprise priorities, category evidence, and stakeholder needs into a governed procurement plan. The download includes editable worksheets, a print-ready decision view, instructions, and fictional Northstar Industrial Systems sample data.

[Printable decision worksheet · V4.1 creative review edition](#)

Review context

Audience: Procurement leaders, category managers, finance partners, and operating sponsors

Author: VendrNova Editorial Team

Review: Reviewed by VendrNova Product and Procurement Leadership

This public-only review resource contains no submission, analytics, tracking, or production legal activation.

Before you begin

Use one accountable owner per field. Record the source and as-of date for material evidence. Keep assumptions visibly separate from sourced facts. Use 'Not assessed' when evidence is missing. Any Northstar Industrial Systems example is fictional and is not a customer result.

Owner: _____

Prepared date: _____

Decision date: _____

Next review: _____

Version: _____

Confidentiality: _____

01 / Decision charter

Decision statement, owner, horizon, scope, exclusions, constraints, and evidence date.

Response line 1: _____

Response line 2: _____

Response line 3: _____

Response line 4: _____

02 / Spend evidence

Category, addressable spend, currency, source, coverage, exclusions, owner, and as-of date.

Response line 1: _____

Response line 2: _____

Response line 3: _____

Response line 4: _____

03 / Category portfolio

Business consequence, supply uncertainty, rationale, evidence, treatment, and review trigger.

Response line 1: _____

Response line 2: _____

Response line 3: _____

Response line 4: _____

04 / Objectives and KPIs

Objective, measure, formula, baseline, target, guardrail, owner, and review cadence.

Response line 1: _____

Response line 2: _____

Response line 3: _____

Response line 4: _____

05 / Initiative roadmap

Initiative, outcome link, value, readiness, risk, dependencies, owner, timing, and status.

Response line 1: _____

Response line 2: _____

Response line 3: _____

Response line 4: _____

06 / Governance decision

Forum, chair, participants, required inputs, decision, conditions, escalation, and next review.

Response line 1: _____

Response line 2: _____

Response line 3: _____

Response line 4: _____

Response line 5: _____

Decision conditions and sign-off

Record the authorized decision, unresolved dependencies, conditions, responsible owners, and next review. The worksheet supports human judgment; it does not create an automatic approval.

Response line 1: _____

Response line 2: _____

Response line 3: _____

Response line 4: _____

Response line 5: _____

Response line 6: _____

Response line 7: _____

Response line 8: _____

Decision owner: _____

Decision date: _____

Approver: _____

Approval date: _____

Reviewer: _____

Next review: _____